

## ARCHITECT

**District Group** is a leading edge real estate investment and development company passionate about building exceptional projects that energize neighbourhoods and realize timeless design. Based in Vancouver, BC, District is actively pursuing mixed use projects focused on purpose built rental residential in BC, Alberta and western United States markets. We are dedicated to building a diverse collection of high quality assets and developing them to their full potential, adding value for our capital partners, tenants and homeowners.

### The Role

Reporting to the President & Chief Executive Officer and the Executive Vice President & Chief Operating Officer the Architect will be responsible for leading and managing the company's architecture department through all architectural functions. The ideal candidate is a creative, detail-oriented and experienced multifamily residential architect who will lead the design, planning, and coordination of multifamily housing projects from concept through construction. They will work closely with the development department, engineers and other consultants, and manage a small team of architectural technicians to deliver innovative, cost-effective, and livable communities.

This position will be accountable for the day-to-day operations of all project architecture and management of the department team members and external consultant teams. This person will be an experienced, dedicated architect and manager with progressive architectural and management experience. They will also be experienced in overseeing and implementing new systems and standard processes and procedures, as well as in quality and risk management. In addition, strong communication skills will serve this person well in frequent interactions with senior level management, executive leadership and cross functional team members for collaboration and presentation, and in providing reporting, analyses and recommendations.

The right candidate should thrive in a fast paced young company that is team oriented and entrepreneurial, and be able to expertly lead and complete multiple assignments, maneuvering through changing priorities and high volume effectively and efficiently. This is an excellent opportunity for a talented architect to further progress their career in the real estate investment and development business, and to continue developing their architectural and management skills in a growing company. This position will be able to add value immediately.

The ideal candidate will be located in the Lower Mainland. We are not offering sponsorship or relocation for this role.

### Key Responsibilities

The Architect will be responsible for, but not limited to, accomplishing the following:

- Lead and collaborate on the design and documentation of wood frame multifamily residential projects including mid-rise apartment buildings, low rise townhomes, garden-style walk ups, and master planned residential communities.
- Develop schematic designs, design development drawings, and construction documents.
- Coordinate with external structural team of MEP, civil, and landscape consultants throughout all project phases
- Ensure compliance with local BC building codes, zoning regulations, AIBC standards, and

# DISTRICT

T 604.377.3382 200-8809 Heather Street  
Vancouver BC V6P 3T1  
[districtgroup.ca](http://districtgroup.ca)

sustainable design practices.

- Manage a small team of Architecture Technicians with a focus on performance, development, team growth and recruitment
- Participate in executive meetings and presentations, articulating design intent clearly and professionally
- Collaborate with the Finance team to support the accounting and finance business mandate, prioritizing projects and defining processes and procedures to increase efficiency
- Manage timelines, budgets, and quality control for assigned projects.
- Conduct site visits during construction to ensure design integrity and resolve field issues
- Provide reporting, analysis and recommendations to the executive leadership as required
- Proactively develop new architectural processes, procedures and systems to improve internal controls and operational efficiency

## Skills & Experience

- Bachelor's or Master's degree in Architecture from an accredited institution
- Architecture license and registration with AIBC
- Minimum of 5 years of progressive professional architectural experience with a focus on multifamily residential design
- Strong design portfolio demonstrating multifamily or large-scale residential projects
- Proficiency in Revit, AutoCAD, SketchUp, and Adobe Creative Suite. Experience with BIM workflows is an asset.
- Knowledge of local BC building codes, accessibility guidelines, and permitting processes.
- Strong design portfolio demonstrating multifamily or large-scale residential projects
- 2 years as a manager managing 2 or more direct reports
- Experience with design-build or developer-driven projects
- Experience reporting directly to executive leadership, taking part in executive level meetings and providing direct support
- A team leader who thrives on collaboration, building relationships and bringing out the best performance in their direct reports
- Exceptional communication skills — both written and verbal
- Strong analytical and problem-solving skills
- Ability to collaborate effectively in a cross-functional team environment, with a proactive and solution-oriented mindset
- LEED accreditation or knowledge of sustainable design principles an asset
- Knowledge with CMHC MLI Select building requirements an asset

## What We Offer

This is a permanent, full-time, salaried position with a team of ambitious individuals with a sharp eye for opportunities that is committed to moving through business with integrity and thoughtfulness. You will grow professionally, receive competitive compensation, extended health benefits,

generous vacation and opportunities to share in our success. We're on a path to elevate the way real estate and investment business is conducted and are eager to continue growing a team equally excited to be those change agents.

### Our Benefits

- Performance Based Annual Bonus Program
- Financial Investment Opportunities
- Minimum 3 Week Vacation + Additional Holiday Office Closure
- Personal Wellness Time Off, i.e. medical appointments, sick family member
- Hybrid Remote Work Flexibility
- Extended Health Benefits Effective Immediately
- Monthly Health & Wellness Reimbursement
- Mobile Telephone & Service
- Professional Development Support
- Professional Fees Reimbursement

### Salary Range

\$120,000 - \$150,000

### Office Location

The District Group office is currently located at 1190 Melville Street, Vancouver.

### How to Apply

Thank you in advance to all interested applicants. Please send your CV to Sonia Susin, Vice President, People Operations & Communications at [careers@districtgroup.ca](mailto:careers@districtgroup.ca) with the subject "Architect Application". Due to a large volume of applications we will only reply to candidates selected for an interview.

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